

Mill Valley Library Foundation

Securities Transfer Request Form

375 Throckmorton Avenue, Mill Valley, CA 94941

Shares can be transferred directly from your brokerage account to the Mill Valley Library Foundation account. Complete the form below and **Send a signed copy to your broker. Only your broker can initiate the transfer.** Please check with your broker for any additional requirements. Thank you!

Please also fax a copy of this form to us email to foundation@millvalleylibrary.org so we can acknowledge your donation properly.

Date: _____

To: _____ (Broker Name)
_____ (Broker Firm)
_____ (Broker Phone Number)

Please accept this letter as your authorization to irrevocably transfer:
(name of security, number of shares)

Which you hold in the name of:
(account title at brokerage firm)

From my account number:

To the account of the Mill Valley Library Foundation.

Please transfer via DTC as follows:
Charles Schwab & Co DTC Clearing #0164 code 40
Account number: 4135-2433
Account Registration:
 Mill Valley Library Foundation
 Tax ID # 68-0000532

If you have any questions, please contact Jeffrey Hamrick (Foundation Treasurer) at 415-987-2760 or Noel Murphy (DTS Group LLC) at 415-322-4542.

Signature(s) of account owner(s)

Gift Designation (i.e. unrestricted, endowment, special event, etc.)

THANK YOU